

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
PERSONNEL COMMITTEE MEETING MINUTES
February 17, 2020**

- I. Old Business
 - A. None to report

- II. New Business
 - A. Board Policies

 - B. Elementary Enrollment and Staffing Data

 - C. Meadowview Elementary Building Coordinator

 - D. Approval of Certified Resignations for the following employees:
 - 1) Lehman, Susan - Seipelt Elementary, Special Education Teacher, for the purpose of retirement, effective 7/1/20
 - 2) Teeter, Kaitlyn - Seipelt Elementary, Teacher, effective 8/10/20

 - E. Approval to pay the following certified employees a stipend for mentoring student teachers and psychologists:
 - 1) Bernens, Mary - Mount Vernon Nazarene University, \$50
 - 2) Georges, Katie - University of Akron, \$192
 - 3) Gregory, Christy - Xavier University, \$500
 - 4) Litman, Shawna - University of Akron, \$128
 - 5) Meer, Keely - Miami University, \$300
 - 6) Placko, Jessica - Miami University, \$300
 - 7) Silvers, Mary Beth - Miami University, \$300
 - 8) Westerkamp, Christina - Miami University, \$300

 - F. Approval to pay Aaron Zupka \$100 as Tournament Manager of the ECC Dive Meet held On 1/23/20

 - G. Family Medical Leave of Absence (Certified Staff)
FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay. **(Information purposes only)**
 - 1) Cambron, Joe, HS - Intermittent
 - 2) Derrick, Alaina, MCM - 7/4-10/21/20
 - 3) Dunigan, Julia, MLB - 3/3-4/13/20
 - 4) Emmons, Elizabeth, HS - 12/30/19-3/23/20
 - 5) Green, Emily, JH - 2/15-5/29/20
 - 6) Hinchliffe, Christina, CLS - Intermittent
 - 7) Kirkland, Ashley, HS - 3/28-5/29/20
 - 8) Otts, Sarah, MLB - 12/30/19-4/14/20

- 9) Parker, Becky, JH - Intermittent
- 10) Rose, Greg, HS - 4/24-5/4/20
- 11) Satek, Alexa, HS - 3/19/20-8/1/20
- 12) Sears, Emily, HS - 5/1-8/1/20
- 13) Settles, Kara, MPS - 7/6-8/31/20
- 14) Teeter, Kaitlyn, CLS - 5/15-5/29/20
- 15) Williams, Emily, HS - 2/7-4/2/20
- 16) Young, Amanda, CLS - 7/23-10/15/20
- 17) Zins, Heather, MLB - 2/16-5/11/20

H. Approval of following Exempt Hiring Recommendation:

- 1) Dorsey, Michelle - Board of Education, Receptionist, 223 day contract, effective 3/11/20, \$42,000
- 2) Morrison, Katlyn - District, Mental Health Interventionist, 195 day contract, effective 2/24/20, \$40,000

I. Family Medical Leave of Absence (Classified Staff) - FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay.

(Information purposes only):

- 1) Arnett, Nichole, MDV - 1/30-4/27/20
- 2) Riley, Gary, District - 2/1-??
- 3) Roettele, Amanda, Extended Day - 1/9-3/5/20
- 4) Sheppard, Linda, BOE - 12/6/19-??
- 5) Williams, Matthew, HS - 2/7/20-??
- 6) Wolf, Patricia, MDV - 12/10/19-1/21/20

J. Approval of Medical Leave of Absence **(Information purposes only):**

- 1) Foy, Jouetta, CLS, 2/25-3/24/20
- 2) Hall, Jessica, JH - 12/5/19-1/30/20
- 3) Thomasson, Carrie, St. Columban - 1/6/20-??
- 4) Von Korff, Paula, BES - 1/21-3/30/20

K. Approval of **unpaid** Leave of Absence (requires board approval):

- 1) Clark, Neil - Disability Benefit 12/1/19-11/30/20
- 2) Hall, Jessica - Family Medical Leave of Absence, 1/10-2/28/20

L. Approval of Classified Resignations for the following employees:

- 1) Coots, Wendy - Teacher Aide, for the purpose of retirement, effective 6/1/20
- 2) List, Linda - Extended Day Caregiver, for the purpose of retirement, effective 6/1/20
- 3) Lizakowski, Nancie - Extended Day Caregiver, for the purpose of retirement, effective 3/1/20
- 4) Swift, Kathi - Secretary, Mulberry Elementary, effective 8/1/20
- 5) **Miller, Cindy - Food Service, Kitchen Manager, for the purpose of retirement,**

Effective 6/1/20 (received resignation 2/18/20)

M. Approval of Classified Hiring Recommendations for 2019-20 school year:

- 1) Owens, Kevin - Junior High, Custodian, 3.5 hours/day, experience 0, effective 1/21/20, \$17.06/hour
- 2) Morris, Nicole - Mulberry Elementary, Teacher Aide, 3.5 hours/day, experience 0, effective 2/6/20, \$16.20/hour
- 3) Hesketh, Amanda - Milford High School, Building Secretary, 8 hours/day, experience 8, effective 3/9/20, \$21.37/hour
- 4) Gilvin, Melissa - Substitute Food Service Worker
- 5) Seenberg, Mary - Substitute Food Service Worker
- 6) Steele, Trinisha - Substitute Food Service Worker
- 7) Surrell, Rhaveh - Substitute Food Service Worker
- 8) Wilson, Christina - Substitute Food Service Worker (recommendation made 2/19/20)**
- 9) Wojtkiewicz, Allison - Mulberry Elementary, Building Secretary, 8 hours/day, experience 2, effective 8/1/20, \$18.41/hour (recommendation made 2/18/20 to fill this open position)**

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

N. Correction on supplemental contracts approved 12/19/19

- 1) Bartholomew, Shane - High School, Track & Field, 15% Head Coach, GIRLS, level 10, pay step 16, \$1731.15 (Originally approved as BOYS Track & Field)
- 2) Fagan, Patrick - High School, Track & Field, 85% Head Coach, GIRLS, level 10, pay step 3, \$7007.40 (Originally approved as BOYS Track & Field)

O. Non-renewal of Pupil Activity Supervisor Contracts:

- 1) Ayler, Kirk - Junior High, Football 50%
- 2) Boehm, Brandon - High School, Football
- 3) Brenner, Jennifer - High School, Cheerleading Fall
- 4) Bryant, Nicholas - Junior High, Girls Golf
- 5) Caton, Ray - Football - Junior High, Football 50%
- 6) Cooley, Jake - Junior High, Football 50%
- 7) Cooley, Steve - Junior High, Football
- 8) Eastham, Deanna - Junior High, Cheerleading Fall
- 9) Edwards, Jeff - Junior High, Football 50%
- 10) Epp, Colleen - High School, Cheerleading Fall
- 11) Facciolo, Michael - Junior High, Football 50%
- 12) Fontaine, Skylar - High School, Water Polo Boys/Girls
- 13) Fultz, Danielle - Junior High, Cheerleading Fall
- 14) Gill, Amy - High School, Volleyball Girls
- 15) Grothaus, Alan - High School, Soccer Boys
- 16) Helton, Paul - Junior High, Football 50%

- 17) Horn, Andy - High School, Golf Boys
- 18) Hutzel, Larry - High School, Soccer Girls
- 19) Lewis, Juan - High School, Football 50%
- 20) Lewis, Ashley - High School, Volleyball Girls
- 21) Marks, Jenifer - High School, Water Polo Boys/Girls
- 22) McDonough, Chris - Junior High Football
- 23) Neverman, Michael - High School, Tennis Girls
- 24) Neverman, Michael - Junior High, Tennis Girls 50%
- 25) Oney, Brandon - High School, Football 50%
- 26) Page, Seth - High School, Football 50%
- 27) Peters, Amber - High School, Volleyball Girls
- 28) Pickett, Gregg - High School, Football
- 29) Price, Stephanie - High School, Soccer Girls
- 30) Robinson, Mike - Junior High, Football 50%
- 31) Schwartz, Eric - High School, Football 50%
- 32) Scott, Megan - High School, Guard Director Marching Band
- 33) Sheldon, Peter - Junior High, Football 50%
- 34) Steinbrecher, Andrew - High School, Guard Director Marching Band
- 35) Wall, Alicia - High School, Cheerleading Competition Assistant
- 36) Williams, Cameron - Junior High, Golf Boys

P. Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract Recommendations for the 2019-20 school year:

- 1) Burleson, Nick - High School, Lacrosse Boys 25%, Assistant, level 7 pay step 2, \$1236.50
- 2) Greve, Caleb - High School, Lacrosse Boys 25%, Assistant, level 7, pay step 6, \$1545.75
- 3) Herman, Nick - High School, Lacrosse Boys 25%, Assistant, level 7, pay step 2, \$1236.5
- 4) Poppe, Kenneth - High School, Softball, Assistant, level 7, pay step 3, \$5358
- 5) Zielinski, Mark - Junior High, Softball Girls 50%, level 5, pay step 1, \$1339.50 (this gives him the full contract)

Q. Approval of the following Private Lesson Tutor:

- 1) Dodge, Brandon

R. Approval of the following Volunteers for the 2019-20 school year:

- 1) Bair, Doug - High School, Baseball
- 2) Olson, David - High School, Volleyball Boys
- 3) Owen, Marie - Junior High, Track

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

There may be additional resignations, retirements and hiring recommendations that are submitted after the personnel committee meeting, but before the BOE agenda is complete. If this occurs, this will be noted either in the minutes from personnel or through some other means of communication with the committee members.

Next Personnel Meeting will be March 16, 2020